

Cook's Ferry Indian Band
BRIGHTER FUTURES YOUTH RECREATIONAL ACTIVITY SUPPORT PROGRAM
Funding Policy

Cook's Ferry Indian Band is in a position to assist and encourage youth Band members' participation in healthy recreational activities through a recreational activity support program through Brighter Future Funds.

Funding is available to a maximum of \$300 per individual Registered Band member ages 1 year to 17 years, for the 2017/2018 fiscal year. Band members may submit applications for funding as per the following criteria.

Eligibility:

The following criteria must be met to be eligible for funding:

1. Be a registered Cook's Ferry Indian Band member one year to 17 years; and
2. Submit an application with supporting documentation; and
3. Provide an invoice for direct payment to an recreational organization/facilitator; or
4. Provide a receipt for reimbursement.

Eligible Costs:

The following costs are eligible for funding:

1. Registration fees (examples: Gym fees, sports leagues, lessons);
2. Equipment for personal use;
3. Accommodations.

Ineligible Costs:

Costs not affiliated with registered recreational activities are not eligible.

Costs covered under Cook's Ferry Band or other external sponsorship/funding.

Food expenses.

Fuel expenses.

Selection Criteria:

In the event that there are more applications received than available funding, the applications will be selected based on the following priorities:

1. Applicants not previously funded;

Funding Application Process:

Funding will be allocated up to a maximum of \$300 per eligible applicant. Individuals are to fill out the Brighter Futures Youth Recreational Activity Support Program Application in full and submit the supporting documentation to the address on the application form. Applicants may apply for any amount up to the maximum \$300 provided an invoice from a recreational organization or facilitator or receipt from the recreational organization or facilitator has been

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FUNDING POLICY**

provided. No applications will be prepaid. Direct payment only upon receipt of invoice to facilitator.

Proof of participation in a recreational activity must be submitted for accommodation reimbursement requests. Receipts for fees and equipment must accompany applications for completeness. Applications will be reviewed for completeness and considered for funding if complete.

An approved application that does not allocate the applicant with the maximum \$300 allowable funding amount does allow for any remaining amount to be applied for the by the applicant should there be additional eligible costs. Each application will be considered a separate application amongst the selection criteria. The aggregate total for one band member will not exceed \$300.00.

Application Submission Due Dates

Applications will be accepted monthly, and due on the 1st of the month

Decision/Notification and Fund Dispersal

Applications will be reviewed within 5 business days.

Notification of application decisions and funding dispersal will be within 5 business days of the review.

Obligations of Cook's Ferry Indian Band

All applications, approvals and denials will be kept on file

Adhere to the Brighter Futures Youth Recreational Activity Support Program Funding Policy

Consider each request fairly and transparently as per the Policy

Grievance Procedure

If applicants are unsatisfied with the decision made on their application, they must submit in writing the reasons they feel they should be reconsidered for funding to the Program Coordinator within 30 days of notification of the decision. The program coordinator will forward the request to the Band Manager who will make a decision and inform the applicant of the results. If the applicant is still unsatisfied they must send in a grievance form to Chief and Council for review. Chief and Council will make the final Binding Decision.

**COOK'S FERRY INDIAN BAND
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APPLICATION FORM**

PO Box 130
Spences Bridge, BC. V0K 2L0
Tel: 250-458-2224 Fax: 250-458-2312
Email: reception@cooksferry.ca

1. Date of Application: _____
2. Personal Data
Full Name: _____
10 digit status registry number: _____
Date of Birth: _____
Mailing address:

Phone number: _____ Email: _____

3. Have you applied for Brighter Futures Youth Recreational Activity Support funding in the past? Please circle: Yes No
What is the date you last received funding? _____
4. What Type of recreational activity are you applying for funding for: _____
5. Association/Team Affiliation: _____
6. Start Date: _____ End Date: _____
7. What are the costs you are applying to cover:
 Registration Fees Total: _____ Receipt provided: YES NO Direct Payment: YES NO
 Equipment Total: _____ Receipt provided: YES NO Direct Payment: YES NO
 Accommodations Total: _____ Receipt provided: YES NO Direct Payment: YES NO
8. Have you submitted proof of registration to a recognized recreational activity: YES NO

I, _____, am requesting \$_____ from the Brighter Futures Youth Recreational Activity Support Program. I have read, understand, and agree to the policy.

Signature of Applicant/Legal Guardian: _____



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GRIEVANCE FORM**

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Email: reception@cooksferri.ca

1. Date of Grievance: _____

2. Personal Data

Full Name: _____

10 digit status registry number: _____

Date of Birth: _____

Mailing address:

Phone number: _____ Email: _____

What are your grounds for appealing the Band Managers decision?

Applicant/Legal Guardian Signature: _____

Office use only

C&C receipt of appeal: _____

Date of Hearing: _____

Decision of C&C: _____